CITY OF STANLEY

APPLICATION FOR EMPLOYMENT

To be considered an applicant for a position with the City of Stanley, you must complete this form. All questions must be answered. Please use extra paper if you do not have enough room on this form. **Please print all information clearly.**

POSITION

Position you are applying for	Date
Work schedule you are applying for ☐ Full Time ☐ Part Time ☐ Seasonal/Temp	Available start date

PERSONAL INFORMATION

Name (Last, First Middle)	Phone
Mailing Address	Email
City, State Zip	May we contact your present employer? ☐ Yes ☐ No
Are you legally authorized to work in the United States? ☐ Yes ☐ No	Have you ever been charged with a crime other than a minor traffic infraction? ☐ No ☐ Yes, please attach an explanation.
Do you have a valid driver's license? ☐ Yes ☐ No State_____	
Are you related by blood or marriage to any person now employed by the City of Stanley? ☐ No ☐ Yes, name and relationship to you _____	

REFERENCES – Please provide 3 references that are not related to you

Name	Phone	Email	Occupation, Connection to you

City of Stanley
P.O. Box 53 Stanley, ID 83278
Tel: 208.774.2286
www.cityofstanleyid.gov
cityclerk@cityofstanleyid.gov

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MILITARY SERVICE – complete if applicable

Military Service Branch	Dates of Service	Rank
Describe any training or service relevant to the position you are applying for		

VETERAN PREFERENCE - Per Idaho Code 65-5, the employer will afford a preference to employment of veterans. In the event of equal qualifications and experience between candidates for an available position, a veteran who qualifies will be preferred.

Are you a veteran or family member who qualifies for and are claiming preference pursuant to section 65-203 Idaho Code? ☐ Yes ☐ No

If you are claiming Veteran's Preference, please complete the below information. If you are not claiming Veteran's Preference, please initial here: _____

Please select the qualifying

- ☐ Veterans as defined in section 65-203, Idaho Code, and disabled veterans as defined in section 65-502, Idaho Code;
- ☐ A widow or widower of any veteran as long as he or she remains unmarried
- ☐ The wife or husband of a service-connected disabled veteran if the veteran cannot qualify for any public employment because of a service-connected disability.

☐ I have attached a copy of my DD-214 to this application (required).

Please provide the information below. If your current resume contains **ALL** of the following required information you may submit your resume instead of completing the Certifications & Licenses, Education, and Employment History sections of this form.

CERTIFICATIONS & LICENSES – Please list any certifications and licenses you hold. You may submit resume in lieu of this section.

Name	Issued by	Issued Date	Exp. Date	Description

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EDUCATION – You may submit resume in lieu of this section.

Have you obtained a high school diploma or GED? ☐ Yes ☐ No			
School	School Name, City, State	Dates Attended	Diploma, Degree, Subject
Undergraduate			
Graduate			
Other			

EMPLOYMENT HISTORY – Begin with most recent employment, please use extra sheets to list further employment. You may submit resume in lieu of this section.

Dates of Employment	Type of Employment ☐ Full Time ☐ Part Time ☐ Seasonal/Temp	Reason for Leaving
Title	Company Name	City, State
Duties, Skills, Responsibilities		
May we contact this employer ☐ Yes ☐ No	Supervisor Name	Phone

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Title	Company Name	City, State
Duties, Skills, Responsibilities		
May we contact this employer ☐ Yes ☐ No	Supervisor Name	Phone

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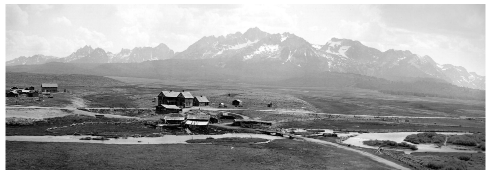

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SIGNATURE

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment terminated.

I understand and agree that, if hired, my employment is for no definite period and either the City of Stanley or I may terminate my employment, and that this employment application does not constitute an employment contract.

Signature	Date

The City of Stanley complies with all federal, state, and local equal employment opportunity laws. In all hiring and employment practices, the city makes every effort to ensure that it does not discriminate. This regulation addresses the city's commitment to providing equal opportunity employment for all employees.

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