

Permit # _____	Date _____
Fee Amt \$ _____	
Date Paid _____	

Approval _____	Date _____
Disapproval _____	Date _____

LOT LINE SHIFT, LOT CHANGE, MINOR LAND DIVISION APPLICATION

APPLICANT INFORMATION

Owner: _____ Phone Number: _____

Email: _____

Mailing Address: _____

Owner Representative: _____ Phone Number: _____

Email: _____

Mailing Address: _____

APPLICATION FOR

____ **Lot Line Shift or Change:** a change or modification of the boundary lines between existing lots or parcels which does not reduce the area, frontage, width, depth, or building setback lines of each lot below the minimum zoning requirements and which does not create additional lots.

____ **Minor Land Division:** a division of a parcel of land into two (2) or three (3) tracts, lots or parcels for transfer of ownership, building development, leasing or encumbering with mortgage or deed of trust

PROPERTY ZONE

____ Residential A ____ Residential B ____ Residential C ____ Commercial A
____ Commercial ____ Limited Commercial ____ Other: _____

SPECIAL DEVELOPMENT

____ Flood ____ Hillside ____ Critical Concern

PROPERTY INFORMATION

Legal description of property: _____

Street Address: _____

Total Land Area (acres): _____

Adjacent land area in same ownership (acres): _____

Name of Proposed Plat Amendment: _____

Description of existing use and any proposed changes of use (including access, utility lines, easements, wells): _____

ENGINEER / SURVEYOR

Name: _____ Phone Number: _____
Company Name: _____ Email: _____
Mailing Address: _____

ATTACHMENTS

To help expedite the approval process you may want to provide the following. Note: Some attachments are required.

- _____ Legal description of property (required)
- _____ Proof of ownership (required)
- _____ Record of survey conforming to the requirements of Idaho Code, title 55, chapter 19 (Required)
- _____ A preliminary plat map with requirements listed in Stanley Municipal Code 16.10.010 A9 (required)

SIGNATURES

The applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Application in which the City of Stanley is the prevailing party to pay the reasonable attorney fees, including attorney fees on appeal, and expenses of the City of Stanley. I hereby certify that all information requested, as submitted, is prepared to the best of my ability and knowledge and I request that this application be processed for consideration as a lot line shift/land change/minor land division.

Signature of Applicant _____ Date _____

Approved By _____ Date _____
City Official

The permit is not approved until the fee is paid.

For more information on subdivisions see the City of Stanley Code Title 16.

https://codelibrary.amlegal.com/codes/stanleyid/latest/stanley_id/0-0-0-1634

After approval of this permit, the final plat must be prepared and submitted for approval by the council.

- A. Two (2) copies of the final plat;
- B. Two (2) blue line copies of the final engineering construction drawings for street, water, sewers, sidewalks and other public improvements. (Ord. 52, 1978)

No property involved in a minor land division shall be involved in a subsequent minor land division for a period of five (5) years from the recording date of the previous record of survey for a minor land division

The following shall be shown on the preliminary plat or shall be submitted separately with this application:

- A. The name of the proposed subdivision;
- B. The names, addresses and telephone numbers of the subdivider or the subdividers and the engineer or surveyor who prepared the plat;
- C. The name and address of all adjoining owners of property whether or not bisected by a public right of way as shown on record in the county assessor's office;
- D. The legal description of the subdivision;
- E. A statement of the intended use of the proposed subdivision, such as residential single-family, two-family and multiple housing, commercial, industrial, recreational, or agricultural; and a showing of any sites proposed for parks, playgrounds, schools, churches, or other public uses;
- F. A map of the entire area scheduled for development if the proposed subdivision is a portion of a larger holding intended for subsequent development;
- G. A vicinity map showing the relationship of the proposed plat to the surrounding area (1/2 mile minimum radius, scale optional);
- H. The land use and existing zoning of the proposed subdivision and the adjacent land;
- I. Streets, street names, right of way and roadway widths, including adjoining streets or roadways;
- J. Lot lines and blocks showing the dimensions and numbers of each; provided however, the commission may waive the use of blocks where the use of blocks is unduly cumbersome and not necessary to the orderly development and identification of the subdivision or traffic flow;
- K. Contour lines, shown at five foot (5') intervals where land slope is greater than ten percent (10%) and at two foot (2') intervals where land slope is ten percent (10%) or less, referenced to an established bench mark, including location and elevation;
- L. A site report as required by the appropriate health district where individual wells or septic tanks are proposed;
- M. Any proposed or existing utilities, including, but not limited to, storm and sanitary sewers, irrigation laterals, ditches, drainages, bridges, culverts, water mains, fire hydrants, and their respective profiles;
- N. A copy of any proposed restrictive covenants and/or deed restriction;
- O. Any dedications to the public and/or easements, together with a statement of location, dimensions and purpose of such;
- P. Any additional required information for special developments as specified in this title;
- Q. A statement as to whether or not a variance, as specified in this title, will be requested with respect to any provision of this title describing the particular provision, the variance requested, and the reasons therefor. (Ord. 84, 5-8-1990; Ord. 52, 1978)