



CITY OF STANLEY

City Council Meeting Minutes

April 11, 2024

5:00 p.m.

Regular Council Meeting (Idaho Code 74-204 (1))

Call to Order: Mayor Botti calls the meeting to order at 5:06PM

Roll Call: Mayor Botti (Present), Councilmember Hernandez (Present), Councilmember Cron (Present), Councilmember Gadwa (Present, calling in), Councilmember Cardoso (Present). All answered to roll call. Also present for the City: Clare Vergobbi, City Clerk, Kimberly Peters, Maintenance and Building Manager, Jen Hayes, incumbent City Clerk.

Agenda Amendments [Idaho Code 74-204 (4)(b) and (c)]: None

Mayor Comments:

Mayor Botti introduces the City's newly hired Clerk/Treasurer, Jen Hayes.

Mayor Botti shares a proclamation declaring April Child Abuse Prevention Month in Stanley. April is observed as National Child Abuse Prevention Month to raise awareness of the problem and recognize the importance of family and communities working together to prevent child abuse and neglect. Aspen Arnold, Idaho Children Trust Fund's Community Resource Coordinator, thanks the Mayor for the proclamation and commitment and presents some further information on ICTF.

Council Comments: None

Presentations/Citizen Participation:

Jeff Welker thanks the City for helping out with the Fat Bike Fondo. They collected \$1585 and the City donated \$250. They had \$800 in expenses this year. He presents the City with a check for \$1035 for the Grooming program.

Will Naillon and Ron Bloxham, both running for the Custer County District 1 commission seat, introduced themselves to the Council and expressed their hopes to work with them should they be elected.

Consent Agenda:

- March 14, 2023 Council Meeting Minutes, March 25, 2024 Special Meeting and Town Hall Minutes, March 27, 2024 Special Meeting Minutes and the Payment approval – Unpaid and prepaid bills for March/April – **action item**

Councilmember Cardoso motions to approve consent agenda, Councilmember Hernandez seconds. All in favor, none opposed.

Law Enforcement:

- Sheriff's Reports
 - Councilmember Cron asks if we have a detailed report for this month given the increased number of incidents. The City Clerk responds that we have not yet received a detailed report from the County, but they will enquire about it next week.
- Custer County Emergency Management Report: Levi Maydole
 - IPAWS is up and running!
 - Still working toward the FEMA BRIC grant for the Mackay dam; in the budgeting phase and working through a last few things, hoping to start the project this autumn
 - Got approval for the County all hazard mitigation plan, working on trainings
 - AED 2023 project completed

- Councilmember Cardoso thanks him for the report and asks him to let us know if he needs anything from us.

Community Building:

- Custer County Candidate’s Forum use of community building April 16—**action item**
 - No longer applicable—the event will take place at Velvet Falls Dance Hall, not the community building. There will be a meet and greet for Custer County candidates on Wednesday, April 24th from 5-8pm.
- Waive Fees for Sawtooth Valley Wildland Fire Collaborative’s meeting, May 23-24. —**action item**
 - Councilmember Cron motions to waive fees, Councilmember Gadwa seconds. All in favor, none opposed.
- Waive Fees for Idaho Conservation League board meeting on May 17. —**action item**
 - Councilmember Cron motions to waive fees, Councilmember Cardoso seconds. All in favor, none opposed.

Pioneer Park:

- 2024 Pioneer Park Wedding request for September 21. There is a wedding booked for the 18th and for the 28th—the September 21 wedding only wants the Picnic Area and Kimberly said she is fine with booking it out that weekend despite other events because it’s a small event and in September, but the Council should still approve it.— **action item**
 - Councilmember Cron asks about reasoning for this when we are wanting to decrease number of booked days at the park, does not want to allow more. Councilmember Cardoso notes that it is late September when there is not a lot going on. Councilmember Gadwa comments that the more exceptions we add the more people will want exceptions. Also the trail will be open by then so it will be busier. Councilmember Cron moves to deny, Councilmember Cardoso seconds, all in favor none opposed.
 - Central Idaho Little League playoffs—Wants to use the ballfield for Challis v Ketchum games on May 28 and 30 and June 4 and 6. We do not currently have other events booked for those days. They are requesting a fee waiver, will need the space from 4-6pm. —**action item**
 - Councilmember Cron motions to approve with the understanding that the field cannot be used if it’s in bad condition, muddy, or wet. Cardoso seconds. All in favor, none opposed.
 - It is confirmed that they have a backup plan if the field is in bad condition.

Streets and Roads:

- Summer 2024 Streets and Roads Agreement—**Action Item**
 - Councilmember Cron motions to approve the current draft contract and give Mayor Botti permission to negotiate the contract with Stanley Construction. Councilmember Cardoso seconds. All in favor, none opposed.

Ad Hoc Committee Chairs:

Cemetery: (Laurii Gadwa): None.

Code Review/Revision: (Steve Botti): Steve has started work on this but it will be a long project. We’re working on an omnibus code revision on several sections to take care of all of it at once.

Sawtooth Association (SIHA): (Lin Gray) No Representatives Present

Snowmobile Groomer: (Gary Gadwa): Grooming is done for the year. All put away and put to bed.

Chamber of Commerce: (Chamber Representative) None present.

Old Business:

- Audio/Visual Security System Protocol—Agree on protocol for informing the public on audio/visual recordings and policy for reviewing and deleting footage—**Action Item**

*Any person needing special assistance to participate in the above noticed meeting should contact the Stanley City Office prior to the meeting at 208-774-2286.

- The City Clerk apologizes for some of the attachments not going through in the council packet email—the Audio/Visual Security Protocols were not originally attached, but they were sent later on.
- There are cameras and audio in the chamber office, city office, and community room. There are rooms and meeting rooms in all areas that are not under surveillance. Audio will be shut off in the community room unless there is a request to turn it on.
- Councilmember Gadwa thinks we need something in writing that explains what we are doing and why to share with the public.
- Councilmember Cardoso motions to approve, Councilmember Hernandez seconds. All in favor, none opposed.
- Review and approve amended Personnel Policy—**Action Item**
 - Substantial revisions to the policy have been made after discussions with the City Attorney.
 - Councilmember Gadwa notes that policies like this by nature must change often but feels that this is an excellent policy.
 - Councilmember Cardoso moves to approve the policy. Councilmember Hernandez seconds. All in favor, none opposed.
- Review and approve Resolution 2024-2: Amended Office Hours. —**Action Item**
 - New office hours will be 9-5 Monday through Friday.
 - Councilmember Cardoso moves to approve, Councilmember Hernandez seconds. All in favor, none opposed.
- Review and approve revised Clerk and Treasurer position descriptions—**Action Item**
 - Councilmember Gadwa notes that the position requirements were passed by the current clerk and treasurer to make sure everything is covered and the duties are reasonable.
 - Councilmember Cardoso motions to approve, Councilmember Hernandez seconds. All in favor, none opposed.

New Business:

- Discuss whether to appoint Jen Hayes as the City Treasurer as per SMC 2.08.010—**Action Item**
 - Councilmember Gadwa notes that the code may be changed in our code revision because the Mayor can legally appoint the Clerk, but not the Treasurer. It would make more sense if the Mayor could appoint both positions. Right now, as per our code, the Council must appoint the Treasurer.
 - Councilmember Gadwa moves to approve, Councilmember Cron seconds. All in favor, none opposed. Welcome, Jen!
- Sawtooth Valley Gathering 2024 Contract review and approval—**Action Item**
 - James Fowler presents plans for the 2024 SVG. This is the 9th annual SVG and it has grown to five nights of camping and music. The game plan is the same as last year with slight changes in parking due to the construction at the school. They will arrive on the 18th, build on the 19th, opening shows on the evening of the 19th.
 - \$1 of every ticket from late night shows will be donated to a local nonprofit (TBD)
 - \$1 from every pass will be donated to the Stanley School Parents Association, SVRFD, the Salmon River Clinic, and Sawtooth Search and Rescue.
 - There will be two promotional weekends leading up to the festival: May 31/June 1 at the Kasino Klub; June 7th/8th at Mountain Village.
 - They will have a parking crew and security
 - They will give out 300 tickets to the community.
 - Councilmember Cardoso notes that last year's event was great and keeps getting better. The trash cleanup was especially impeccable.
 - Councilmember Cardoso motions to approve, Councilmember Cron seconds. All in favor, none opposed.
 - Mayor Botti notes that the basic contract is the same as the last few years. Addendum B has changed a bit due to parking and school construction complications. We are still working out

*Any person needing special assistance to participate in the above noticed meeting should contact the Stanley City Office prior to the meeting at 208-774-2286.

how many cars can park where and Maintenance is working to figure out final numbers and access points. Addendum B might change a bit before we finalize the contract.

- Quarterly funding for the Chamber—Option Tax fund—**Action Item**
 - Request for \$6,250.
 - Councilmember Cardoso notes that nobody from the Chamber has attended a Council meeting to provide information or updates in a long time. If the Council is to approve this, they would appreciate attendance and updates more often.
 - Councilmember Gadwa agrees with Cardoso, and makes a motion to approve the funding. Councilmember Cron seconds. All in favor, none opposed.

Building Permits/City Council Approval:

- Permit #997: Kuba Poraj-Kuczewski, 790 Critchfield—**Action Item**
 - Councilmember Gadwa asks about the easement the City has for storm drainage nearby and notes that any damage done to that drainage during construction would be the Contractor/owner's responsibility to fix. It is the same area as their access easement. Councilmember Gadwa wants this acknowledgement attached to the permit or sent in a letter so we have that in writing.
 - The dead-end road means that contractors need to make sure they can't put any equipment at the end of the road because it is City property and still provides access for the public. Councilmember Gadwa also wants this agreement attached to the permit.
 - The City must provide alternate access to Critchfield Avenue for builders.
 - The City needs to know the width of the requested driveway. Is it the same as the length of the easement, or smaller? The owner replies that is the regulated 12 feet.
 - Councilmember Cron asks about the access road easement—is it for both Critchfield and Ace of Diamonds? There is slight confusion because there is an access easement and a utilities easement. The utilities easement is off of Ace of Diamonds, they are not the same.
 - Mayor Botti asks about planned railing material. The City has specific requirements in the code and there was no mention of materials in the plans. Does the owner know what the railing will be made of? The owner does not have it finalized, but will follow guidelines. They are planning on a wooden railing.
 - Councilmember Cron notes that in the plans the garage looks too close to the setback line. The owner assures the Council that the garage will be fully within the setback—the line indicated on the plans is not the edge of the garage.
 - Councilmember Cron motions to approve conditional to a railing that complies with the City aesthetic requirements. The Council would prefer to see what the railing looks like before building begins. The owner says he will send that as soon as it is finalized.
 - Councilmember Cardoso agrees with Councilmember Cron and includes Councilmember Gadwa's earlier acknowledgements as conditions to approval and motions to approve Building Permit #997. Councilmember Cron seconds. All in favor, none opposed. Permit #997 is approved.
- Permit #996: B&C Property Holdings LLC, 300 Eva Falls Avenue—Hot Spring hut—**Action Item**
 - Councilmember Cron motions to approve Building Permit #996. Councilmember Hernandez seconds. All in favor, none opposed. Permit #996 is approved.
- Permit #998: Stanley School —**Action Item**
 - Councilmember Cardoso motions to approve Building Permit #998. Councilmember Cron seconds. All in favor, none opposed. Permit #998 is approved.
 - As part of this application, the school requests an exemption from the City camping ordinance to allow construction workers to camp on school grounds in RVs.
 - In order to make costs affordable, sub-contractors need to be allowed to provide their own housing on school grounds. There are no sewer hookups, which is why they require an exemption from city ordinance. Camping would be contained to current school parking lot, which would be closed off with barriers and signs. Would be during the summer months during construction, not while school is in session. There would need to be a sewer solution—either regular collection or porta potties.

*Any person needing special assistance to participate in the above noticed meeting should contact the Stanley City Office prior to the meeting at 208-774-2286.

- It would be 6-12 trailers total.
- Councilmember Cron notes that the City has allowed unconnected trailers at construction sites in the past.
- Given the scale of the build it would be wrapped up by fall and most subcontractors would probably be there for the week and likely leave over the weekends.
- Councilmember Cardoso questions about the potential for noise complaints and any other issues that may occur up there. Kimberly notes that they can be held to the 10:00pm quiet hours and require no open flames/campfires.
- Russel Clark suggests ESI provides porta potties or a schedule with Cleark Creek to come pump trailers on a weekly basis.
- Councilmember Cron notes that there is not much need for parking there in the summer so there is little demand for that space, and it would be closed off from the SVG anyway.
- The current ordinance states that only one RV can be present at a construction site, but the Council can set whatever boundaries they want for this as it is a special circumstance. Councilmember Cron is concerned that people would see the RVs gathered and assume that they too can camp anywhere in their RVs. There needs to be some kind of control and signage to make what's going on clear. This is where barriers and road signs would be necessary so the general public can't get up there and can read why there are RVs in the parking lot.
- Councilmember Cron suggests the City issuing a permit that must be displayed on their camper.
- Michael Powell notes that this happened at the museum a few years ago and people brought not only campers but also boats, ATVs, etc. Would the City allow this? Councilmember Cron says no, it would only be for RVs.
- Amanda says it should be fine to put any restrictions the City wants on it as long as it's okayed for them to camp. Russell Clark says it should be easy to enforce; the contractor can put whatever restrictions it likes on issuing the permits and subcontractors must abide by that.
- Mayor Botti requests a written record of the request be presented to the Council to be voted on.
- Councilmember Cardoso says a written request doesn't seem necessary if all are in agreement and motions to approve the request.
- Councilmember Cron is concerned this will set a precedent that the Council can and will make decisions like this and overhaul ordinances without written or formal requests—so other people may expect that they can have more campers at construction sites, etc. He would also prefer a written contract to be approved. The Council could vote on a written agreement at the Town Hall meeting on Monday. The Council agrees to table the decision until Monday waiting upon a written request, which must include the approximate number of trailers, sewage plan, signage plan, barrier plan, access road information, etc. and confirm that the general contractor will take responsibility for all of those requirements.
- The usual access SVG uses crosses school property. If construction and RVs will be encumbering the area then the City needs to provide alternate access off of the west end of the ballfield parking lot. There is not currently road access there but the City can make some sort of access.
 - Russell Clark notes it should be easy to divert that road off of school property without impacting City property since that area will become the future school parking lot.

City Clerk Report:

The new City website is now live. We are still working on migrating all of the information and fixing bugs. We are also waiting on our .gov domain request to go through.

*Any person needing special assistance to participate in the above noticed meeting should contact the Stanley City Office prior to the meeting at 208-774-2286.

Option Tax/Treasury Report:

The migration of our accounting system from Caselle to Black Mountain has begun and should be fully implemented and operational by the end of May.

The date of our budget hearing has been set as per Idaho state statute. The current date is set for August 28, but can be changed if needed as long as it takes place before September 5th.

The Council must set dates for budget workshops in our next meeting—our first usually is around the end of May. We need have financial information available for our first workshop, which we don't currently have due to the personnel change. We may need to delay our first workshop to give Ken and Jen time to compile necessary information.

We will set dates for budget workshops at Monday's Town Hall meeting.

Adjournment:

Mayor Botti adjourns the meeting at 6:33pm

Steve Botti, Mayor

ATTEST: _____
Clare Vergobbi, City Clerk